

# CONFIGURE HUMAN RESOURCE MANAGER FOR YOUR NETWORK

This document describes how to configure the Enterprise Edition of  
Human Resource Manager on your network

# Human Resource Manager

## Network Installation for Enterprise Edition

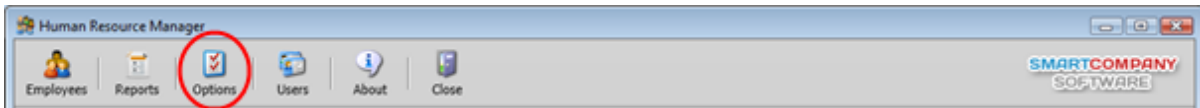
The **Enterprise Edition** of **Human Resource Manager** allows you to have multiple client machines connect to a database located on a network server.

To configure the Enterprise Edition of Human Resource Manager on your network, please follow the instructions below:

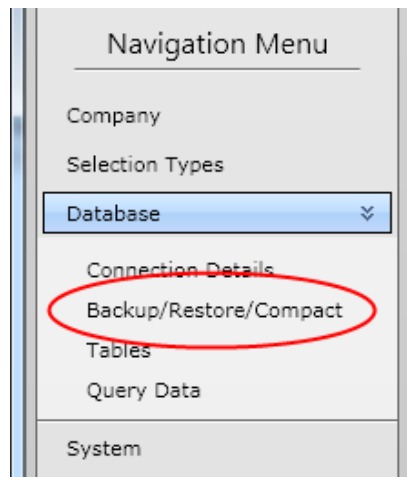
- 1) Download and install the **Enterprise Edition** of **Human Resource Manager** on your client machine (not your network server). If you have not done so already, you can download the software from our website:

<http://www.smartcompanysoftware.com/human-resource-manager-download.html>

- 2) Once downloaded and installed, run **Human Resource Manager** and select the **Options** icon at the top of the main window.



- 3) Select the **Database** option on the **Navigation Menu** on the left. This will expand the menu panel.

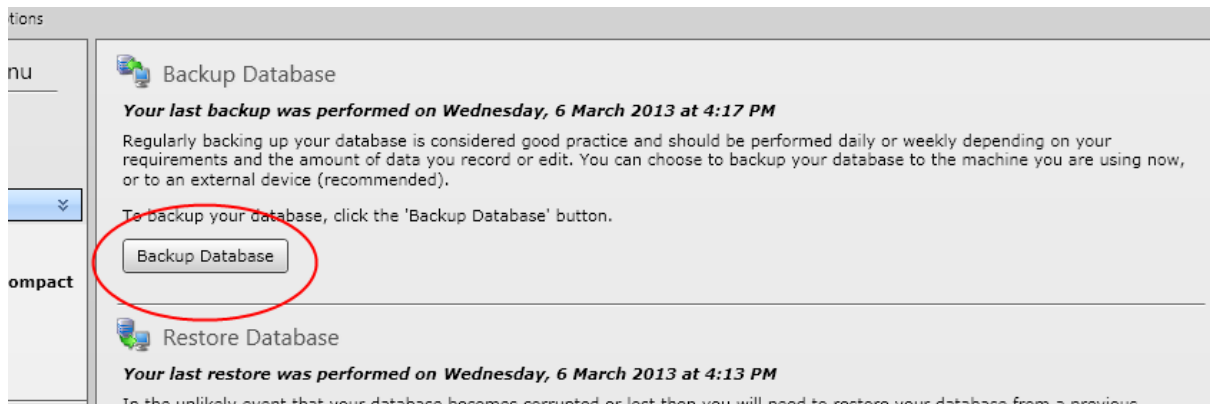


- 4) Select **Backup/Restore/Compact**

Click the **Backup Database** button on the main panel and select the network location where you would like to store the database to be accessed by other users. Make a note of the location.

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- 5) Select the **Connection Details** option (just above the **Backup/Restore/Compact** menu item) and click the small icon next to the text in the main panel. Enter the location of the database on the network (the one you just backed up). Please ensure that each user you wish to connect to the database has permissions to write to the folder where the database is located.
- 6) Click the **Test Connection** button and if the database is located successfully you will receive a success message. If you get an error then it is likely you have entered the wrong folder location, so try again.
- 7) Once the connection is successful, confirm and close the dialog. Now click the **Save** button at the bottom of the screen.
- 8) You can install the application of another machine and then follow steps **5, 6 and 7** (you will need to do this for each users' machine as you need to tell each machine where to find the centralized database).
- 9) To confirm that each installation is pointing to the same central database, enter or edit some data on one machine, save it and then go to another machine to confirm that the data has changed.

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